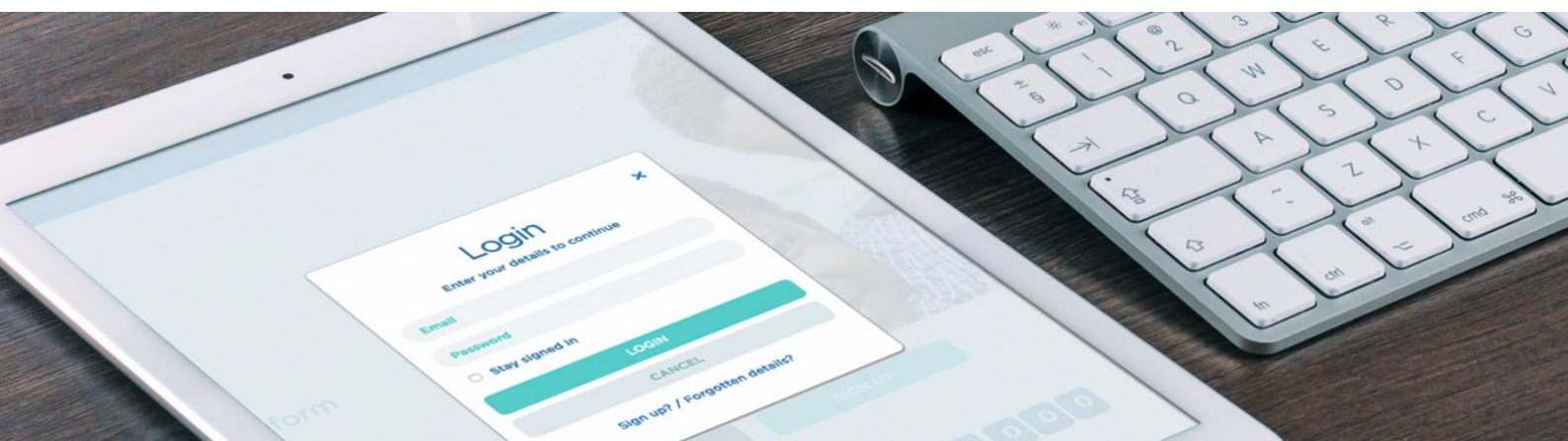


How to Access Teaching and Learning Resources on the Notesmaster Platform



Notesmaster's Initiative in Namibia is one of the winners of the United Nations World Summit Awards 2015

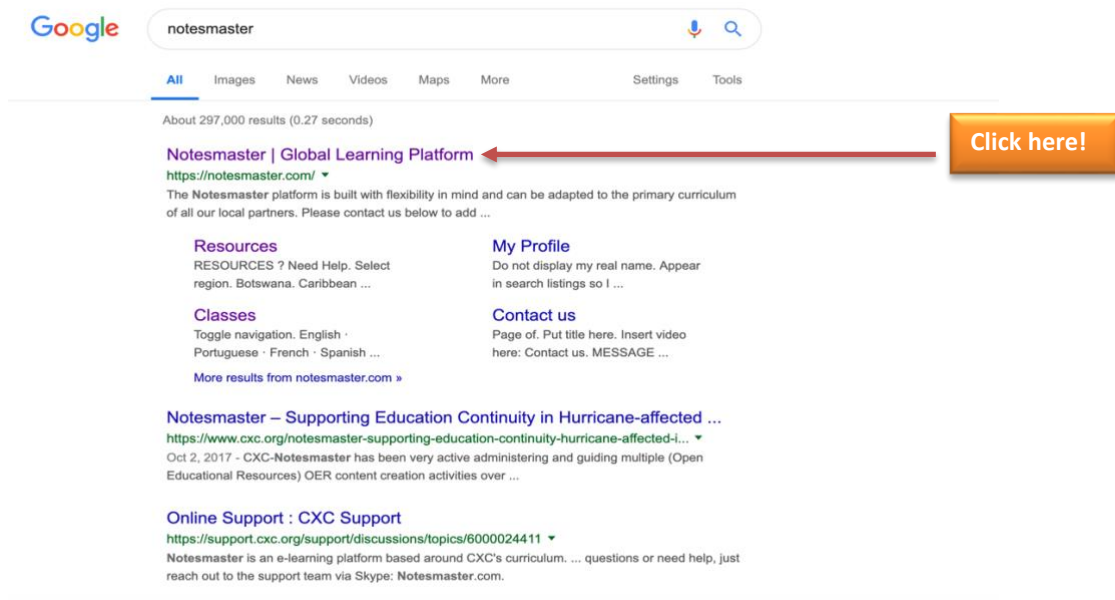


HOW TO ACCESS NOTESMASTER PLATFORM

- a) Open your **GOOGLE CHROME** browser
- b) Enter the following URL: <https://www.google.com>



- c) Now type Notesmaster in the search box

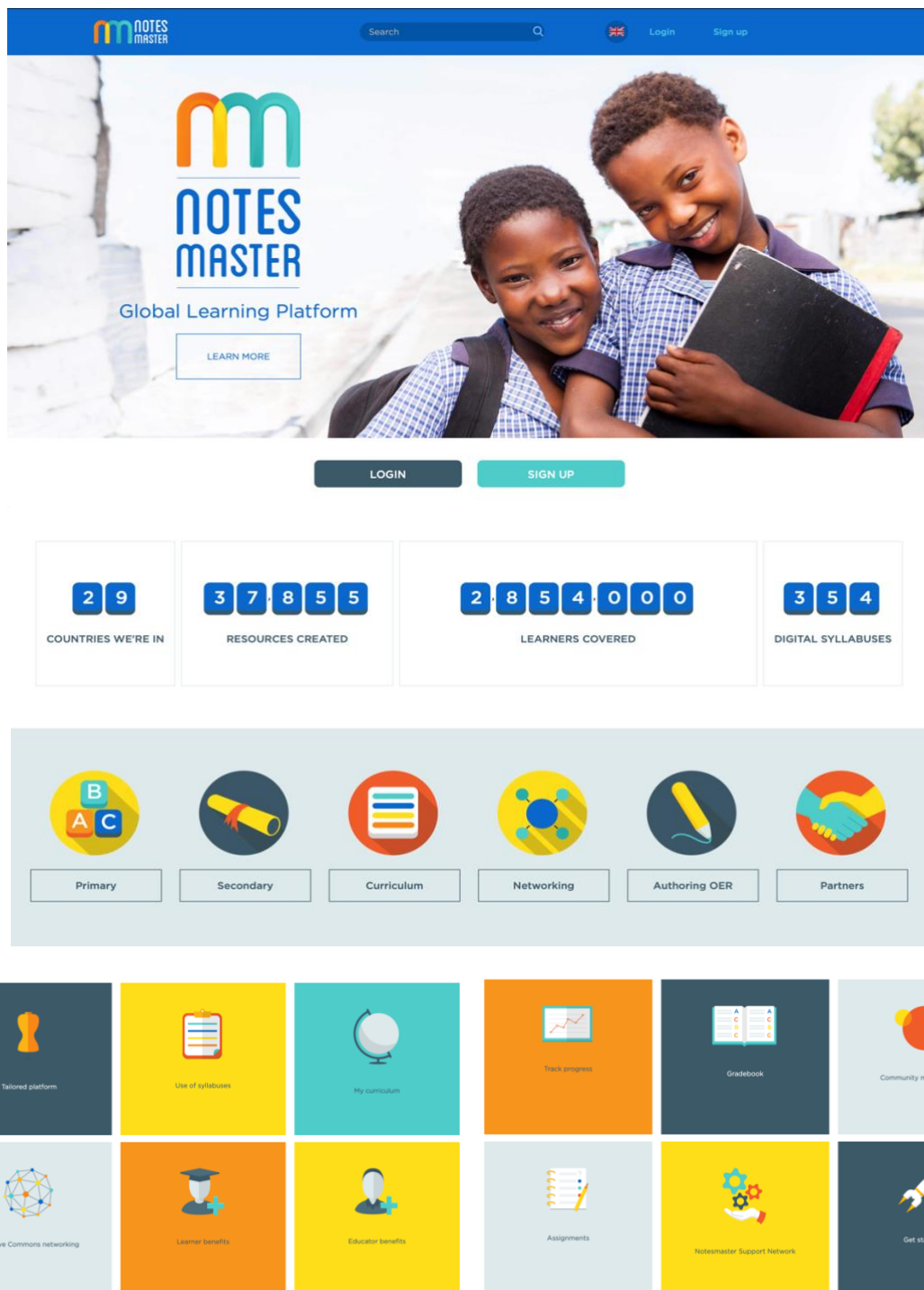


OR

- a) Enter the following URL: <https://notesmaster.com>

HOMEPAGE

A. On the homepage you'll find five buttons on the top of the page



LOGIN

Only click on log in if you already have Notesmaster account.

SIGN UP

Click on sign up button to register on Notesmaster.

Take note: if you are new to Notesmaster you must register before you can access the resources or create any resources.

Use example below and complete your registration

REGISTRATION

What do you need to register?

You only need a valid and functional email address.



The image shows a registration form titled "Register" with the subtitle "Join now for free access to unique learning content". The form includes several input fields and dropdown menus, each with an annotation box pointing to it. The annotations are as follows:

- Choose a county/region**: Select your region
- Choose a location**: Select your country
- Choose a school/institution**: Choose your school or institution
- Email** and **Re-enter email**: Enter your email address
- Password** and **Re-enter password**: Type in password – must have a capital letter and numbers
- Choose a user type**: Choose your user
- Choose a category**: Select your category
- Male** and **Female** radio buttons: Choose the right option
- First name** and **Surname**: Enter your Name

The form is styled with blue and light blue dropdown menus, light blue input fields, and various colored annotation boxes (purple, orange, teal, green, red, blue, and purple). A blue 'X' icon is visible in the top right corner of the form area.

Choose an image: Optional

BROWSE


Belize ACE **CAPE 1** CAPE 2 CCSLC CPEA
 CSEC CVQ OECS Stand T&T Primary T&T SSC

Select category

- ☐ Building and Mechanical Engineering Drawing
- ☐ Caribbean Studies
- ☒ Chemistry
- ☐ Communication Studies
- ☒ Computer Science
- ☐ Digital Media

Choose subject/s

☐ I accept the terms of use. [View our terms](#) Review terms of use

☐ I'm not a robot  reCAPTCHA Privacy - Terms Check box and follow instruction

SUBMIT Click submit to complete the process. NB, if the form was not submitted, scroll up to see the field that is not completed.

CANCEL

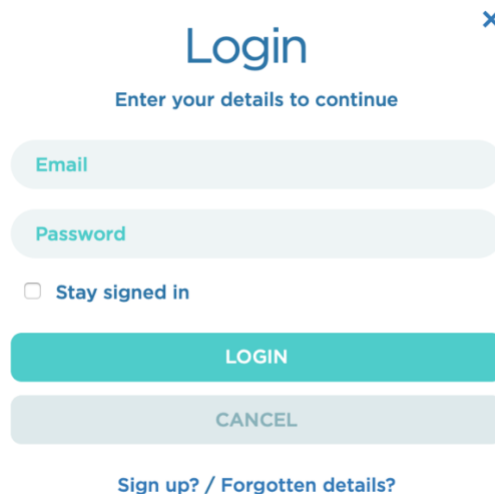
HOW TO LOG IN AND LOG OUT OF THE PLATFORM

Click on the log-in button

LOGIN

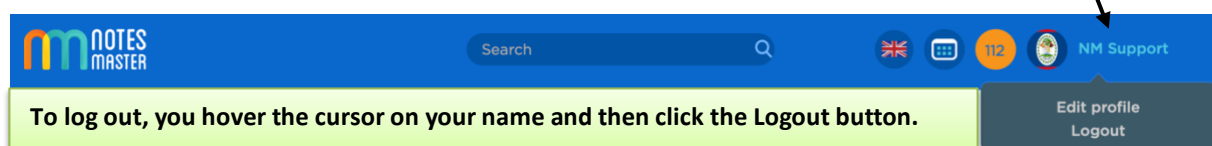
The following pop-up appears.

Type in your email address and password and click on submit



A login pop-up window with a title bar containing a close button (X). The title is "Login" in blue. Below the title is the instruction "Enter your details to continue". There are two input fields: "Email" and "Password", both with light blue borders. Below the "Password" field is a checkbox labeled "Stay signed in". At the bottom are two buttons: a teal "LOGIN" button and a light blue "CANCEL" button. Below the buttons is a link "Sign up? / Forgotten details?" in blue.

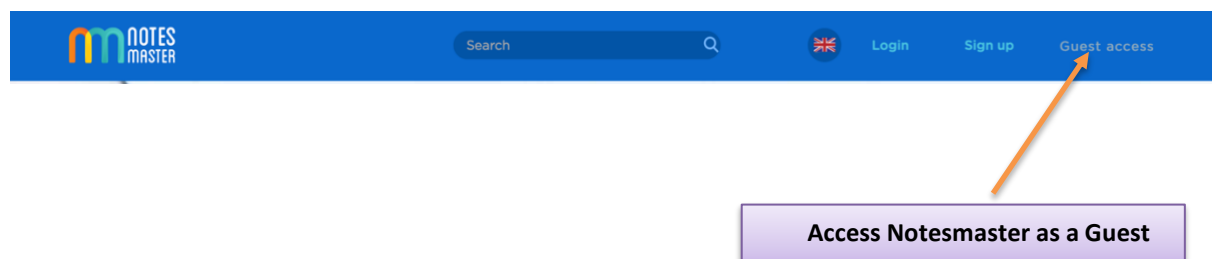
Now that you have registered you will see your name and your profile picture(at the top right of your screen)



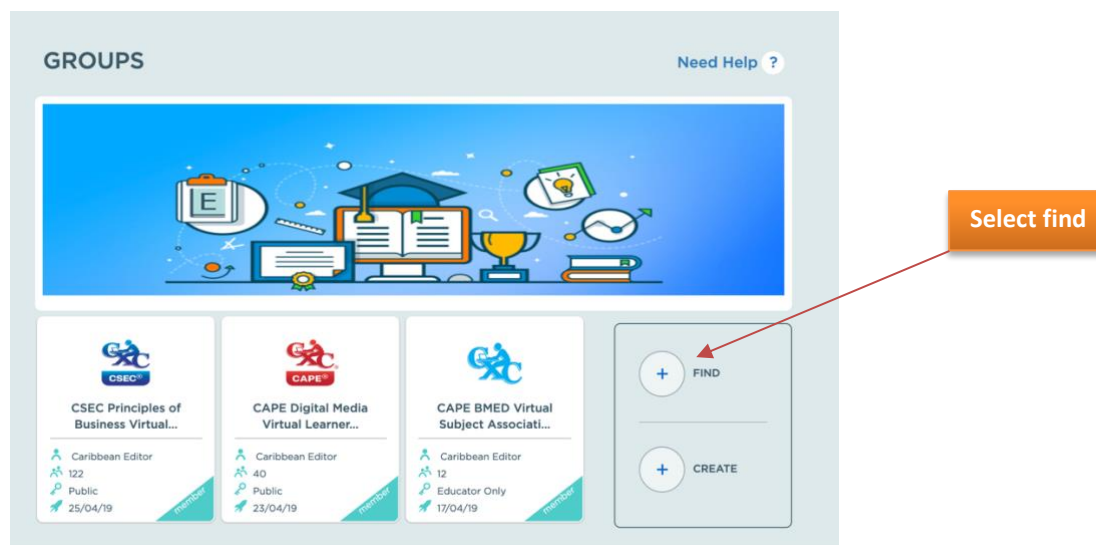
Once you've logged out the Home page screen will appear.

It is the same screen that appear when you enter the web address/url: <https://notesmaster.com>

So let's practice these steps.

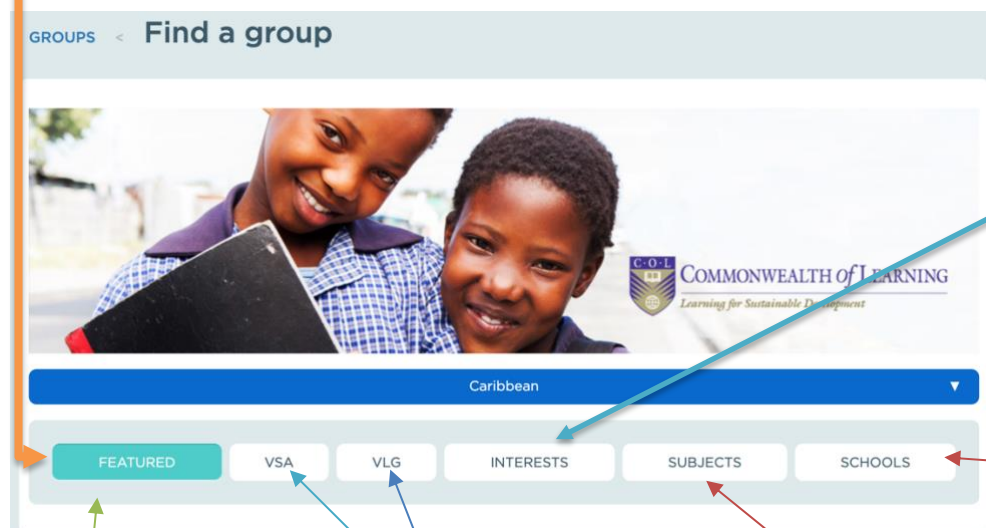


HOW TO JOIN THE (VIRTUAL SUBJECT ASSOCIATION)VSA AND (VIRTUAL LEARNER GROUP)VLG TOOLKITS



FINDING AND JOINING VSA AND VLG

The categories given below provides a quick and convenient search for users



This section will be populated based on groups visited over a period of time.

The VSAs are toolkits design specifically for teachers. While VLGs are for students. Both users are able to communicated with colleagues across the Carribbean

Searching for groups via subject is the recommended option as it will serve up instant results to suit you

LET US JOIN THE CSEC INFORMATION TECHNOLOGY TOOLKIT(VSA & VLG)

GROUPS < Find a group

Caribbean

FEATURED VSA VLG INTERESTS **SUBJECTS** SCHOOLS

CSEC T&T SSC BELIZE ACE OECS STANDARDS T&T PRIMARY CAPE 1 CAPE 2 CCSLC CVQ CPEA

HUMANITIES **INFORMATION TECHNOLOGY** INDUSTRIAL TECHNOLOGY SCIENCE AND MATH BUSINESS MODERN LANGUAGES

Information Technology

<p>study group</p> <p>Jessica King 83 Public 11/09/12</p> <p>join group</p>	<p>SAHS CSEC Information Technology</p> <p>S A H S Info Tech De... 1 Private 10/09/12</p> <p>join group</p>	<p>form 5A</p> <p>kendell clarke 83 Public 10/09/12</p> <p>join group</p>	<p>CSEC Information Technology Virtual...</p> <p>Caribbean Editor 536 Public 30/08/12</p> <p>member</p>
<p>CSEC Information Technology Virtual...</p> <p>Caribbean Editor 71 Educator Only 25/02/15</p> <p>co-leader</p>	<p>SDCSS</p> <p>Edison Francis 3 Public 28/10/14</p> <p>join group</p>	<p>Class of 2014</p> <p>Keishon Lesley 18 Public 30/04/14</p> <p>join group</p>	<p>The Bishops' High - Form 5</p> <p>Albert Jessemey 10 Private 18/03/14</p> <p>join group</p>

Step1: Select Subject

Step2: Select Level

Step3: Select Category

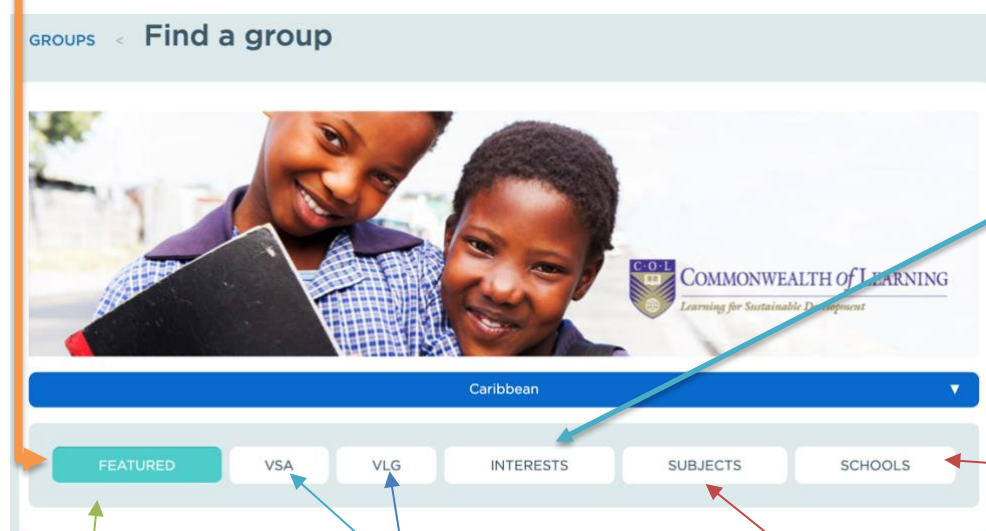
Step4: Select Subject

This is the VSA and it is only accessible by teachers. Not a member, just open and click join after reading the disclaimer then select shared resources

This is the VLG for CSEC Information Technology. It is a public group and is designed to equip students with materials for studying on the go. Not a member, just open and join after reading the disclaimer then select shared resources

FINDING AND JOINING UNICEF TOOLKITS AND CXC's VSAs AND VLGs

The categories given below provides a quick and convenient search for users



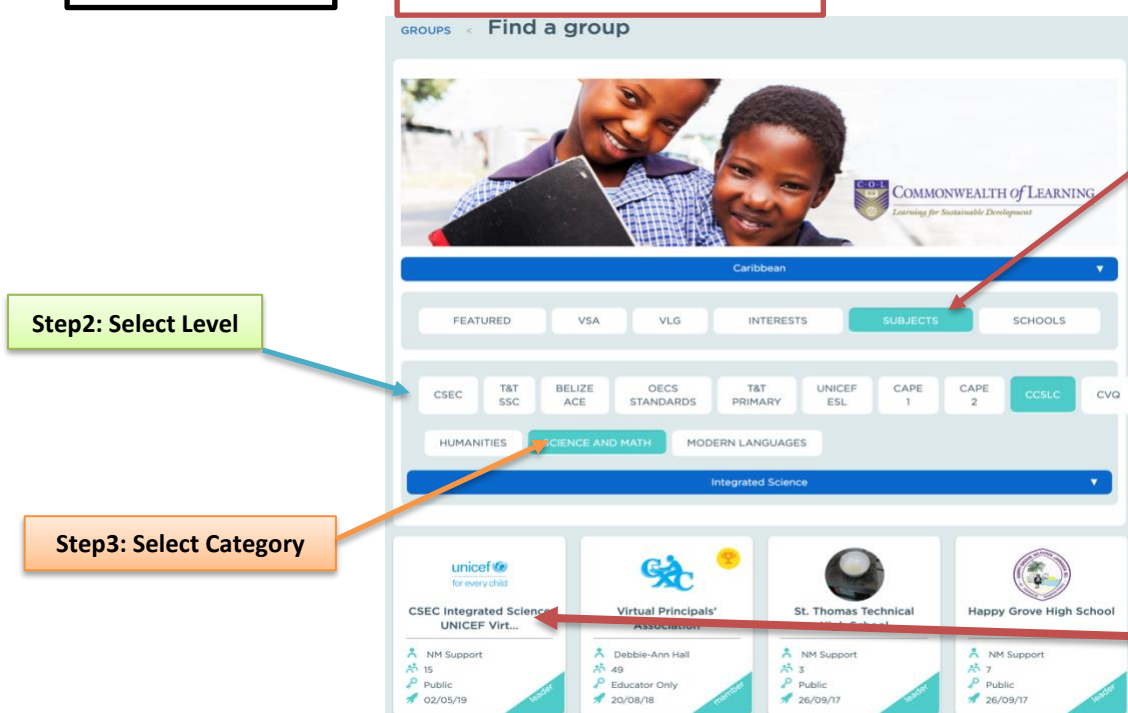
You can search for groups also by interest.

You can search for groups based on schools

This section will be populated based on groups visited over a period of time.

The VSAs are toolkits design specifically for teachers. While VLGs are for students. Both users are able to communicate with colleagues across the Caribbean

Searching for groups via subject is the recommended option as it will serve up instant results to suit you



Step1: Select Subject

Step2: Select Level

Step3: Select Category

Step4: Click on the UNICEF toolkit, read the disclaimer and then select agree and join.

STUDENTS WILL NOW BE ABLE TO ACCESS RESOURCES CREATED BY THEIR TEACHERS ON THEIR TABLETS FOR THEIR SUBJECT AREA

CSEC

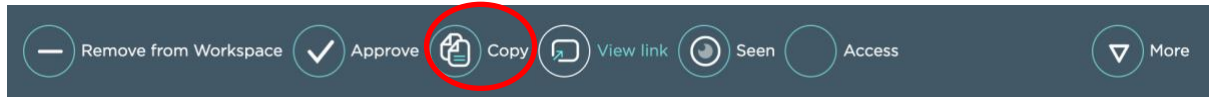
The screenshot shows a user interface for CSEC Mathematics resources. It features a hierarchical menu on the left and a table of resources on the right. Callouts point to specific elements:

- Syllabus:** Points to the 'Mathematics' header at the top of the menu.
- Theme/Topic:** Points to 'SECTION 5' and 'Algebra' in the menu.
- Specific objectives:** Points to the list of objectives under 'Algebra'.
- Resource:** Points to the table of resources at the bottom.

Status	Title	School	Author	Location	Updated	Seen
	Adding and Subtracting Algebra...	Wesley High School	Kelly-Ann Coipel		12.04.2018	
	Performing the four basic oper...	Calabar High School	Math Doctor		31.05.2016	
	Simplifying Algebraic Expressi...		OER NOSTT		14.07.2014	

How to Personalize and Remix resources

Click on the copy button



Take note: This note is in the Resources area. Once you clicked on copy the note will open in the **Notesmaster Editor**. See example below!

The screenshot shows the Notesmaster Editor interface. At the top is a toolbar with icons for Save, Cancel, Share, Tags, and Relocate. Below this is a rich text editor toolbar with various formatting options like bold, italic, underline, text color, background color, and paragraph styles. The main content area has a blue header bar with the title 'Sustainable Product Design Phase'. Below the header is an introduction paragraph. Further down is a diagram titled 'PRODUCT DESIGN LIFECYCLE' showing five stages in colored circles: Strategy (blue), Discovery (purple), Analysis (red), Design (orange), and Production (green). Arrows indicate a clockwise flow between these stages. To the right of the diagram is a text box explaining the evolution of product design. At the bottom right, it says '240 WORDS' and 'This page Auto Saves every 2 minutes'.

Now you can customize the note to your personal liking. Make sure to click on **SAVE** before you exit the editor.

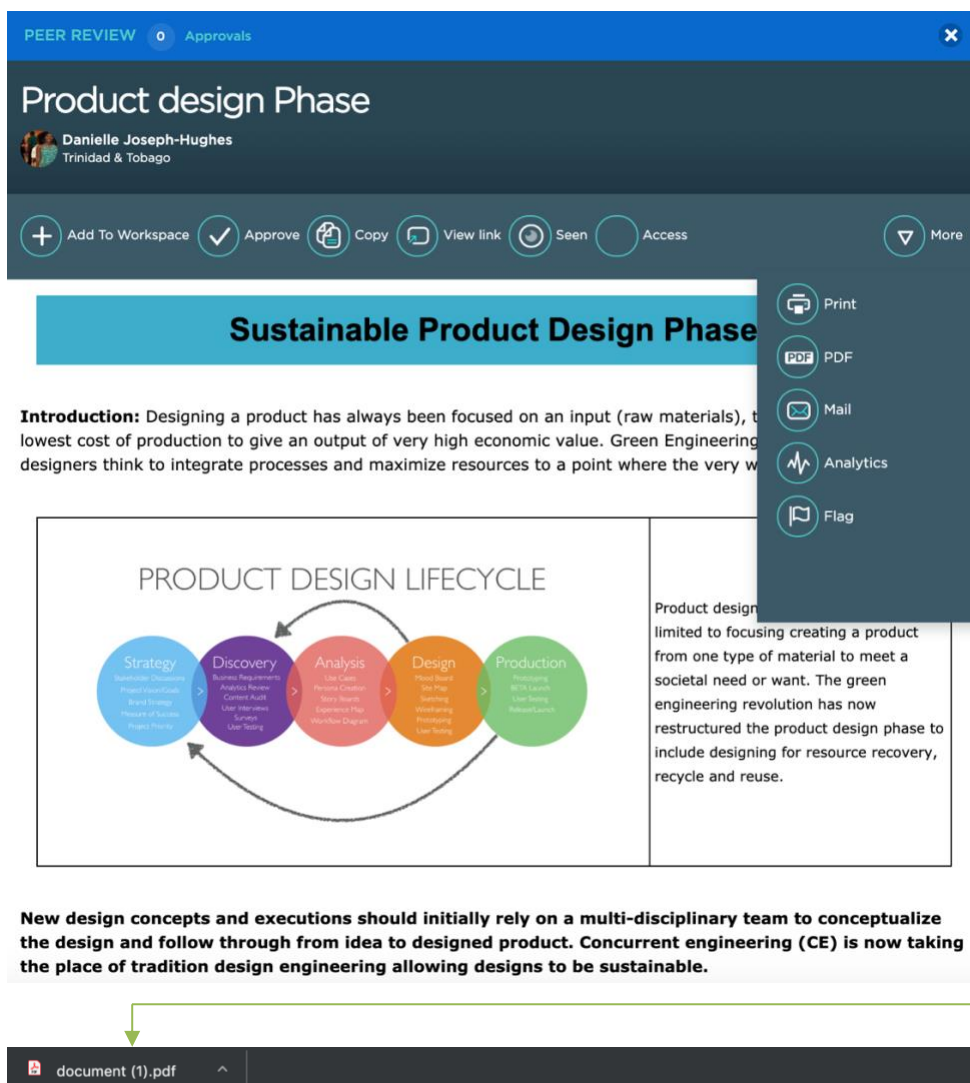
7.3 How to save notes from the Resources on your computer.

You can also save this note on your computer.

Click on the “More” button.



A drop down menu will appear showing you options of Print, PDF, Mail, Analytics and Flag. To **SAVE** the note you need to click on PDF.



CLICK THE LINK BELOW TO WATCH A VIDEO TUTORIAL :

<https://www.youtube.com/watch?v=gHCS547Siik&t=147s>